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WILLIAM A. JUMP MEMORIAL FOUNDATION  
Washington 25, D. C.

THE ANNUAL AWARD TO OUTSTANDING FEDERAL EMPLOYEES

Announcement for 1959 Awards

The Foundation was established in 1930, in honor of William Ashby Jump, a distinguished career public servant and a pioneering leader in the improvement of governmental administration. At Mr. Jump's untimely death in January 1949, after 42 years of government service--27 years as Budget Officer and Director of Finance for the Department of Agriculture--he left a heritage in the ideals he fostered and a challenge in the memory of his devotion to democratic public service.

AWARDS

The William A. Jump Memorial Award is presented annually in recognition of outstanding service in the field of public administration, and for notable contributions in this field to the efficiency and quality of the public service. It will give special recognition and encouragement for sustained interest, growth, and development in the field of public administration. Such public recognition should be an incentive to young people for increased interest and high level performance in this field, and will add quality and integrity to the public service.

The award includes a gold key and certificate of merit. One such award is made each year unless unusual situations, such as especially meritorious candidates, make it desirable to make more than one such award. In order that wider recognition and encouragement may be given to exemplary individuals in public administration, and especially to the younger group of administrative personnel who indicate great potential as future executives in the field of public administration, the Foundation will grant, in addition to the principal award, not to exceed three honorable mention awards each year. This award will be a special honorary certificate and citation. A special recognition certificate will be given to all other nominees for the award who, in the judgment of the Awards Committee, meet the qualifications prescribed by the Foundation.

ELIGIBILITY

Any employee of the Federal Government who is not over 36 years of age, as of December 31, 1958, and whose performance over a considerable period of time demonstrates unusual competence and interest in public administration, endorsement for leadership, creative thinking, and close adherence to the basic principles of enlightened public service, as generally described above, shall be eligible to compete for the 1959 Award.

AWARD COMMITTEE

A "William A. Jump Memorial Award Committee" is named annually by the Chairman of the Board of Trustees to make the final decision of the individual, or individuals, to receive the award.

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## NOMINATION OF CANDIDATES

All Federal agencies (Executive, Judicial, Legislative) are invited to nominate candidates for the award. In order to facilitate the selection of a candidate it is suggested that each agency establish such internal procedures as may be appropriate and effective. One candidate only may be nominated by each department and agency.

It is suggested that this announcement be given wide circulation at every level of organization in order that there will be the widest possible opportunity for participation and to assure the selection of the most deserving candidates.

The recommendation should give full particulars concerning the nominee, as follows:

1. Name and address.
2. Bureau and department or agency.
3. Date of birth.
4. Salary, grade and title of present position.
5. Resume of employment experience and educational background.
6. Statement of past and present work performance, including evidence of progressive development or specific accomplishments, personal qualities for leadership, and other factors indicated above under "Awards" and "Eligibility" that warrant nomination for the award.

The recommendation should be signed by the head of the department or agency or other responsible official. In addition to the information requested above, the Award Committee may, to the extent deemed necessary, personally interview the candidates or if they are located outside of Washington, the Committee may make special arrangements for interviews at the candidates' field stations. All nominations to be eligible for the 1959 award must be received no later than February 2, 1959.

The Foundation recommends that department and agency nominations for the award be given wide recognition in appropriate agency publications and otherwise for their achievements and exceptional services. We believe such action would help to stimulate active interest in fostering a more effective public service.

The award will be presented in May or June 1959 at the time of the annual Department of Agriculture Honor Awards Ceremony, or at such other time or place as the Board of Trustees may determine to be appropriate.

Send nominations to: ..... William A. Jump Memorial Award Committee  
Original and five copies-- Room 103 Administration Building  
Exhibits, except one set, will U. S. Department of Agriculture  
be returned if requested) Washington 25, D. C.

Additional information respecting the above announcement may be obtained from: John L. Wells, Secretary-Treasurer, Code 111, Extension 4580 (Republic 7-4147).

October 1958